

Financial Aid Satisfactory Academic Progress

Federal regulations require that financial aid recipients meet certain academic standards to be eligible for federal financial aid. To ensure that financial aid recipients are making satisfactory academic progress, academic transcripts are reviewed at the end of each term to determine eligibility for the next term. All terms of attendance are reviewed, including periods in which the student did not receive financial aid. All transfer work is taken into account when satisfactory progress is reviewed.

- **Qualitative Progress:** Undergraduate students must maintain a cumulative GPA of at least 2.0 (a C average). Graduate students must maintain a cumulative GPA of at least 3.0 (a B average). Grade point values are: A = 4.0, B = 3.0, C = 2.0, D = 1.0, F = 0. Grades of I, CR, RR, PR, NC, W, AU are not calculated in the GPA.
- **Completion Rate:** Students must complete a minimum of 67 percent of all course work (registered credit hours) attempted at NMSU. Any course with a grade of withdraw (W), incomplete (I), repeats (RR), failure (F), audit (AU), or no credit (NC) is not considered completed course work. Repeated courses are included in the calculation.
- **Maximum Time Frame:** Students must complete their program within 150 percent of the credit hours required by the program. Students who have reached the maximum allowable time will be suspended from receiving financial aid. Developmental/remedial hours are excluded from this calculation. Total attempted hours including repeated courses and transfer course work are included in the student's maximum time frame calculation.

Financial Aid Suspension

Students are suspended from receiving financial aid if they do not meet satisfactory academic progress standards. Students on financial aid suspension will not receive any form of federal or state financial aid (grants, loans, work study). Financial aid eligibility is reinstated when all standards of satisfactory progress are met.

The Appeals Process

Students suspended from financial aid may appeal the suspension if there are mitigating circumstances affecting their progress. Students who would like to appeal the suspension must submit an appeal form available at www.nmsu.edu/finaid and all required documentation to the Office of Student Financial Aid. A committee will review the appeal and may grant reinstatement of financial aid based on mitigating circumstances that directly contributed to deficient academic performance. Appeals are usually evaluated on a term-by-term basis.

HOUSING and RESIDENTIAL LIFE

Housing and Residential Life

The Department of Housing and Residential Life invites students to join the on-campus community at NMSU. While campus living is not required, the university strongly encourages students to take advantage of the many opportunities available through campus residency such as community involvement, convenience, safety, economy, leadership, and employment opportunities. Additionally, students who live on campus often have higher grades, are more involved in campus life, and enjoy college more than students who live off campus. On-campus living is designed to foster personal growth and development by supporting learning which occurs inside the classroom as well as augmenting this with out-of-classroom learning experiences. For more information on the options listed below, visit our web site at www.nmsu.edu.

Residence Halls. NMSU offers four different residence halls with a variety of lifestyle options for students to choose from. First-year students will receive priority assignment into Garcia Hall or Monagle Hall, which offer special academic support services for freshmen. Although most halls feature double-occupancy suites, there are some community bath areas in Rhodes-Garrett-Hamiel. The semester fee includes all utilities, local phone service, cable TV, and high-speed data connectivity.

Campus Apartments. The amenities of apartment living are combined with the convenience of an on-campus location at the Vista del Monte and

Cervantes Village apartment complexes. Individual apartments are designed to accommodate upper- class and graduate students in one of three configurations: four-bedroom apartments, two-bedroom apartments, and efficiency duplexes. Each apartment occupant has a private bedroom. Apartments are fully furnished. The semester's charge includes all utilities, local phone service, cable TV, and high-speed data connectivity.

Student Family Housing. Student family housing is available for students who are married and/or have dependents living with them. Two-story townhouse apartments and single-story houses include two bedrooms, a bath, kitchen and living room. All units are unfurnished except for the stove and refrigerator. Washing machine hook-ups are provided in the kitchen. The monthly rent includes all utilities, cable TV, and high-speed data connectivity.

Availability of Units for Students with Disabilities

There are a limited number of specially equipped residence hall rooms, Vista del Monte apartments, and family housing units available to students with disabilities (including students who use wheelchairs) who wish to reside in campus housing. These are assigned on a first-come, first-served basis to students who meet the stipulated qualifications for the relevant housing area. Specific needs or requirements (i.e., roll-in showers, special door openers, etc.) should be discussed with the Department of Housing and Residential Life on an individual basis prior to submitting an application.

Dining Services Meal Plan Options

For freshmen students who live in a residence hall, a meal plan is mandatory. Four different dining options are available. The plans range from unlimited entrances to Taos Restaurant to 150 entrances to the Taos Restaurant each semester. Each meal plan has flex points that may be spent at other ARAMARK dining locations. For continuing or commuter students there is a fifth dining plan which include 80 entrances and 100 flex points.

Both housing and dining contracts run the full academic year, with contract terminations and refunds subject to the "Single Student Housing and Dining Contract Termination Policy."

Applications are available through the Department of Housing and Residential Life prior to the start of the semester, or the ID Card Office. For more information, visit us at <http://www.nmsu.edu/~dining>. Check the "Costs" section of this catalog for membership costs.

Other Food Service Options

In addition to the meal membership program, food service is available at various locations throughout the campus by using cash, the NMSU Money\$Card or, in some areas, the flex points included with the meal membership package. Food service location hours vary. More information can be obtained by contacting the ID Card Office 505-646-4835 or <http://www.nmsu.edu/~idsvs>.

Application Procedures and Acceptance Policy

The university reserves the right to refuse to give a housing assignment to any student. Examples of reasons for refusal include, but are not limited to, individuals who have criminal histories, individuals who have behavioral problems which may, in the opinion of the university, negatively impact the group-living environment, individuals who have been previously evicted from campus housing, or individuals who have poor rental histories.

The university will assign accommodations subject to the space available. The university will not guarantee assignments to a particular building, nor will it guarantee types of accommodations, specific rooms or apartments, roommates, or single rooms.

The university reserves the right to change or cancel assignments in the interest of order, health, safety, or discipline with appropriate written notice.

Completed applications for housing and dining services* should be submitted as early as possible, preferably one regular semester in advance. Single student housing and meal plan applications require a prepayment at the time of application. Submission of a housing and dining application indicates acceptance of the terms and conditions of the applicable agreement. The Director of Housing and Residential Life is responsible for administration of the housing contract. The ID Card manager is responsible for the administration of the Dining Contract.

All housing areas require at least part-time enrollment during the regular academic year. Continuing housing residents are not required to enroll during summer sessions.

Completed applications for Student Family Housing** should be submitted at least 6 to 8 months in advance. Family Housing occupants are assigned based on the date of application. Family Housing occupancy is month-to-month, with thirty (30) days' notice required to vacate.

*Application procedures for current on-campus residents may differ from those stated above.

**Certain qualifications apply for single student apartment and family housing occupancy. Consult the main Housing Office for details.

The Money\$Card

The NMSU Money\$Card, a feature of your I.D. card, is a prepaid declining balance account. It is available for students, faculty, and staff who wish to avoid carrying cash for food, vending, laundry at residence halls, convenience stores, special events ticket office, copies at the Corbett Center Copy Center, and bookstore purchases. This program is available through the I.D. Card Office and can be purchased in varying amounts over \$15.

NMSU ID Card

The NMSU I.D. card serves as the primary source of student identification for the campus. The I.D. card, with an appropriate activity sticker, serves to admit students to athletic functions of NMSU. It also provides for use of certain student services and allows for check cashing privileges. The I.D. card serves as a membership card for meals, the Money\$Card, and as a key in some residential buildings.

Student Special Care Policy

To ensure the safety and well-being of our students, NMSU may, on occasion, require that students receive a particular type of care or treatment (i.e., emergency medical attention, live-in attendants, or vaccinations) as a condition of continued enrollment or eligibility to reside in university-operated housing. When this care or treatment is required by the cognizant university administrator, the student will be obligated to assume any financial responsibility associated with the treatment.

Furthermore, the university may, on occasion, contact a student's parents, legal guardian, or spouse in cases of extreme emergency, or where a possibility of imminent harm exists. This will occur only when, in the judgment of the appropriate official, the best interests of the student and the university will be served.

When practical, the university will notify the student, in writing, of the university's intention to undertake the steps authorized by this policy. This decision may be appealed by the student to the Vice President for Student Services within 24 hours of notification. The appeal should be in writing and clearly state the reasons why the student objects to the proposed action. The vice president will review the facts in the case and convey the decision to all parties within 48 hours. The vice president's decision shall be final.

STUDENT SERVICES

Campus Activities

The Department of Campus Activities advises and assists in the process of student organization chartering, coordination of activities and events sponsored by university recognized organizations, and compliance with the University Sales and Solicitation Policy. The offices of the Union Program Council, Greek Life, and National Student Exchange are also a part of this department. The Department of Campus Activities is located in Corbett Center Student Union, Room 235. Information may be obtained by calling (505) 646-3200.

Corbett Center Student Union

The services and programs offered within Corbett Center Student Union (CCSU) create a hub of student life and support for the university community. The CCSU is more than just a building offering services. It is a program as well. Student programs come from a variety of sources ranging from KRUX-FM (a student-run radio station) to the Union Program Council (students programming activities for students). Other student-centered operations include the Inter-Fraternity Council, Panhellenic, National Student Exchange, ASNMSU, Round Up, and Campus Activities.

Services offered by the CCSU include Automatic Teller Machines, Taos Restaurant, Patio Cafe, Crossroads Dining area, Conference Services, Copy Center, NMSU Bookstore, Games Area, CCSU Scheduling, Identification and Money Card Services and the Information Center.

Questions or comments may be directed to (505) 646-4804.

Counseling Center

The Counseling Center provides students and the campus with a variety of services including individual and group counseling, career exploration, outreach programs, and consultation. We assist students with issues such as relationship conflicts, depression, anxiety, stress management, and self-esteem concerns. All services are strictly confidential and are free. The Counseling Center is located in Garcia Annex Room 100, and is open Monday through Friday, 8:00 a.m. - 5:00 p.m. and other times as needed. The Counseling Center is staffed by professional counselors and psychologists and is accredited by the International Association of Counseling Services, Inc.

The Career Exploration Center, located on the northeast corner of Garcia Annex adjacent to the Counseling Center, provides students with assistance in career choice and selecting an appropriate area of study. An excellent library is available for reference use and check out. For more information check our web site at www.nmsu.edu/~counsel/.

WAVE: Wellness, Alcohol, and Violence Education is comprised of the Choices program that provides campus organizations, classes and other groups with information concerning the decisions that surround drinking alcohol and the VIP (Violence Intervention Program) that delivers presentations on sexual assault and violence prevention.

New Student Programs

New Student Registration programs are offered in April and June. Aggie Welcome Week, a program that acquaints incoming freshmen with campus life at NMSU, is scheduled for the week before the fall semester begins. For information regarding New Student Registration contact the Office of Admissions, (800) 662-6678 or (505) 646-3121. For information regarding Aggie Welcome Week, please contact the New Student Orientation office (505) 646-1055.

DISTANCE EDUCATION

Distance Education (DE) at NMSU is defined as the formal education process of delivering instruction so that students physically remote from the campus of program origin and/or instructor may participate. Students who live a significant distance away from the main campus or have scheduling conflicts due to family or work obligations often find distance education as the best solution to educational advancement. The NMSU Office of Distance Education is here to serve these students.

Distance Education Delivery

Distance education undergraduate degree programs at NMSU are delivered using both technology and face-to-face instruction at off-site locations such as NMSU branch campuses. Degrees are listed below according to their primary delivery method. For complete information, please visit the Office of Distance Education website at www.nmsu.edu/distance.

Bachelor's Degree Completion Programs

All undergraduate degree programs offered through NMSU Distance Education are Bachelor degree completion programs. These programs require that students have all lower-division (100 and 200 level) credits completed before admittance into the program. DE Bachelor degree completion programs normally require two years of 300 and 400 level upper-division coursework to finish.

Technology-Based Programs

Distance education programs listed under this category are delivered primarily using distance learning technologies. In some cases, programs may require brief residencies on the main campus for orientations, assessment, etc. Technologies used to deliver distance education at NMSU include:

- WebCT (Web Course Tools): Enables an instructor to integrate the Internet into delivery of a course.
- Centra: A synchronous web delivery solution for conducting virtual or "live" classroom events through the Web.
- NMSU Media Services: Provides course delivery through cable television, satellite, teleconferencing, and more.