

- 4) Students demonstrating English-language proficiency by methods accepted by International Programs.
- 5) Students enrolling in certain programs where English language proficiency is not required.

The university reserves the right to require any prospective foreign student to meet the TOEFL requirement.

For complete information concerning the TOEFL examination, applicants should review the following web site: [www.toefl.org](http://www.toefl.org)

NMSU conducts an Intensive English Language Program for undergraduates and graduate students pursuing degree programs at NMSU. Foreign students are not admitted to the university for the sole purpose of studying English.

Prior to enrollment, each foreign student is administered an English screening examination. Based on the results, the student is either assigned to one of the special English classes for foreign students or is excused from special English instruction. Foreign students excused from SPCD 111G will be required to take ENGL 111G, including students whose native language is English. The student may then be required to complete one or more regular English classes as required for a particular degree. Completion of basic English courses at other U.S. institutions does not automatically satisfy this requirement.

**Admission Restrictions**

Although NMSU does not set a quota for the total number of foreign students, there may be several factors that would prohibit admission even though the student meets all general requirements.

- 1. The dean of a chosen college and the department head of a chosen major or the provost/campus director of a branch campus may refuse to grant admission.
- 2. There may be a disproportionate number of foreign students or a disproportionate number of a particular nationality in one department or college.
- 3. Academic advisers, especially in the Graduate School, may not be available.
- 4. Foreign nationals may be nondegree if admitted as exchange students, or as part of a special program, or as holders of visas that allow incidental studies related to their current non-immigrant status.
- 5. Non native speakers of English normally are not admitted for summer sessions. There are some exceptions such as students admitted to NMSU's Intensive English Programs.
- 6. University branch campuses reserve the right to refuse admission to foreign students if the appropriate immigration and English-language support services are not available.
- 7. Preference for admission to the branch campuses is shown to students who graduate from high school in the United States.
- 8. University branch campuses reserve the right to set limits on the number of international students admitted to their respective campuses based on the percentage of international students within an academic program.

All application material, including the application for admission, letters of recommendation, transcripts or national examination scores and/or transcripts from colleges or universities (with an English translation), test scores including the TOEFL, and proof of adequate financial support should be on file in the International Programs Office by the following suggested dates:

- March 1\* .....for fall semester
- October 1\* .....for spring semester

\*Contact the academic department for specific deadlines.

**Miscellaneous Regulations**

- 1. All foreign students are required to have coverage at the Student Health Center except when the main campus Student Health Center is not available to them.
- 2. All foreign students must have health insurance. Students who do not purchase insurance from NMSU must present evidence of similar coverage to the IP Office. Students without insurance will not be allowed to register.
- 3. Upon arrival on campus new foreign students are not permitted to register until all IP requirements are met, including attending orientation and taking the English screening examination. All foreign students, therefore, are required to report to the appropriate office on their campus.

• Main Campus: International Programs, Garcia Annex, Room 238

- Doña Ana Branch: International Programs, Garcia Annex, Room 238
- Alamogordo Branch: Office of Student Services, Student Services Building, Second Floor
- Carlsbad Branch: Office of Student Services, 150 University Drive, Room 111
- Grants Branch: Office of Student Services, Walter Martinez Building, Main Office Complex

4. Undergraduate students are required to carry at least 12 credits per semester.

**COSTS**

All costs are given for one semester or summer session. The university reserves the right to change any of the charges without notice. Below rates are 2005-2006 amounts; rates subject to change.

**TUITION AND REQUIRED FEES**

	New Mexico Residents	Non-Residents
<b>Fall or Spring Semester</b>		
Full-time (12 or more credits).....	\$1,959.00.....	\$6,603.00
Each credit over 18.....	163.25.....	550.25
Part-time, per credit (1 to 11 credits).....	163.25.....	550.25

**Summer Session (each session)**

	<b>All Students</b>
Full-time (5 to 7 credits).....	\$816.25
Each credit over 7 .....	163.25
Part-time, per credit (1-4 credits).....	163.25

Tuition and fees for auditing classes are the same as above. Short courses, workshops, and institutes are treated as completely separate sessions with varied credit rates.

**GENERAL FEES**

Application for Admission (must be submitted with application and is nonrefundable).....\$15.00

International Student Admission Fee.....50.00

ASNMSU Part-Time Fee (1-11 hrs.)\*.....36.00

Summer ASNMSU Part-time fee.....8.28

Graduation Fees Certificate.....\$10.00

Bachelor's/Associate's.....20.00

Late Filing Fee.....25.00

Late Registration Fee Base Cost.....25.00

Late Registration Fee Daily Rate.....5.00

Examination fee (applies to students not enrolled during a semester/session in which examination is taken).....\$164.00

**COURSE FEES (fees assessed per course)**

Anthropology Field Session courses.....\$600.00

Clothing, Textile, and Fashion Merchandising Practicum courses.....25.00

Health, Nutrition, and Food Science Lab courses.....25.00

Professional Golf Management Educational course.....1,100.00

Professional Golf Management Educational Program, Level 1 and 2 courses.....\$760.00

Professional Golf Management Educational Program Level 3 course.....535.00

Pocket Billiards courses.....15.00

Beginning Bowling courses.....60.00

Beginning Golf courses.....30.00

Intermediate Bowling courses.....60.00

Intermediate Golf courses.....40.00

Outdoor Recreational Skills courses.....235.00

Equitation courses.....175.00

Nursing Clinical courses.....65.00

Nursing Theory courses.....50.00

Applied Music courses - see "Other Music Requirements" under the Music section of the Arts and Sciences chapter.

**COLLEGE OF EDUCATION COURSE FEES**

Beginning spring 2007, a fee may be assessed for most College of Education courses, both undergraduate and graduate. The fee will average \$30 per course. Funds generated by this fee will be used for expanding and improving

field experience programs, internships, and practicums and to better comply with federal, state, and accrediting body standards.

**MANDATORY FOREIGN STUDENT FEES**

All foreign students are required to have Student Health Center coverage and purchase the student accident and sickness insurance, unless otherwise covered by comparable health and accident insurance approved by International Programs. Foreign students will be required to purchase health insurance for spring and summer during spring registration, unless they have applied for spring graduation.

**OPTIONAL FEES**

**Health/Activity Fee**

The Health/Activity Fee is included in tuition for full-time students. Options for part-time students enrolled at main campus for 6 or more credits during a regular semester or 3 or more credits during a summer session include:

	Fall/Spring	Summer
Health/Activity Fee.....	\$98.00	\$36.00
Activity Fee Only.....	42.00	11.00
Health Fee Only.....	61.00	27.00

Health and/or Activity Fee entitles part-time students the same privileges as full-time students with the exception of voting in student elections. The Health Fee option grants access to the Student Health Center and can be exercised at any time during the semester or summer session. Students who use the health center are required to complete a Medical History Form and return the completed questionnaire to the Director, Student Health Center, Box 30001, MSC 3529 New Mexico State University, Las Cruces, NM 88003-8001. Forms may be obtained at the Student Health Center.

**Supplemental Health Insurance**

Students, who have access to the Student Health Center, may choose to purchase a commercial insurance policy endorsed by NMSU. This insurance is intended to supplement the Student Health Center service. Students may purchase dependent coverage under this commercial insurance company policy; however, dependents of students are not eligible to use the Student Health Center. This insurance must be purchased by the last date of late registration.

**Housing Services**

See "Housing and Residential Life" section for room descriptions, accommodations, application process, deposit requirement, regulations, and eligibility.

	Fall/Spring	Summer
Double Occupancy (Monagle).....	\$1,397.00	n/a
Double Occupancy (Garcia Hall).....	1,536.00	n/a
Double Occupancy (RGH).....	1,507.00	n/a
Single Occupancy (Monagle).....	2,235.00	n/a
Single Occupancy (RGH).....	2,411.00	n/a
Single Occupancy (Alumni Avenue).....	1,495.00	n/a
Four Bedroom Apartment (Cervantes Village).....	1,680.00	627.00
Two-Bedroom Apartment (Cervantes Village).....	1,779.00	685.00
Two-Bedroom Apartment (Vista del Monte).....	1,902.00	706.00
Efficiency Apartment (Cervantes Village).....	1,836.00	710.00
Two-Bedroom Home (Cole Village).....	1,430.00	534.00
Family Housing (per month).....	515.00	515.00
Family Housing Four-Bedroom (Cervantes Village, per month).....	700.00	700.00

**Dining Services**

See "Housing and Residential Life" section for meal plan descriptions, application process, deposit requirement, regulations, and eligibility.

	Fall/Spring	Summer
Meal Plan A.....	\$1,130.00	n/a
Meal Plan B.....	1,130.00	n/a
Meal Plan C.....	1,130.00	n/a
Dining Express.....	620.00	n/a

**Late Registration Penalties**

A late registration or late payment penalty of \$25 for the first day and \$5 each additional day will be assessed if registration and payment or arrangements for payment have not been completed by the deadline as shown by the university calendar. Failure to make payment arrangements with the Business Office at the time of registration may result in additional liability.

**PAYMENT OF CHARGES**

Payment of charges can be completed with the Business Office by paying in full, arranging a deferred payment plan, processing a Financial Aid deferment, or third-party payment agreement. Course reservations may be cancelled if payment arrangements are not completed by the deadlines outlined in the current class schedule. Graduate assistants may opt to have tuition and fees deducted from their university payroll by requesting to participate each semester in a payroll deduction authorization plan.

Payments can be made by mail, web, telephone, or in person at the Business Office. Cash, checks, money orders and limited types of credit cards are accepted.

Students requesting a deferred payment plan arrangement must initially pay ten percent of tuition charges, with the balance due in four equal monthly installments within the semester. Summer sessions have one installment within the session. A carrying charge of \$3.50 per month will be assessed monthly for students using the deferred-payment plan. Any financial aid received must be paid towards balances owed. Additional penalty charges may be assessed for failure to make payments when due. The university reserves the right to deny a deferred payment plan to any student who has a poor credit rating or who has been negligent in making payments to the university for previous debts.

The university reserves the right to cancel the registration of any student who fails to pay, when due, any indebtedness to the university. Academic credits, transcripts, and diplomas will be withheld until all financial obligations are paid. Students are prohibited from registering for a semester until all previous semester accounts are paid in full.

**TUITION ADJUSTMENTS, REFUND, AND FORFEITURES**

Any student officially dropping or withdrawing from a course or courses during a semester or summer session may receive tuition and fee adjustments as outlined in the current class schedule. No tuition adjustments will be made on classes of less than five weeks' duration. Non-attendance does not constitute official course drop or withdrawal. All charges due to the university must be paid before refunds will be permitted.

In cases of academic or disciplinary suspension, eligibility for tuition adjustments will depend on the conditions of the suspension and will be entirely at the option of the university. Should unforeseen circumstances beyond the reasonable control of the university result in curtailing classes, closing residence facilities, or otherwise withdrawing services that are a normal function of NMSU, refunds of any nature will be at the discretion of the university administration.

Residence hall rentals and dining hall charges may be refunded in accordance with schedules adopted by these departments.

**DISHONORED CHECKS/CREDIT CARDS**

The university charges a penalty on all dishonored cash instruments. Personal checks will not be accepted from students who have had previously dishonored checks.

**ESTIMATING OTHER EXPENSES**

In addition to the direct costs stated above, other expenses per semester may include such items as textbooks and supplies (estimated at \$300) and personal expenses (estimated at \$460).

**COOPERATIVE EDUCATION**

A one-time registration fee of \$15 is required of students participating in the Cooperative Education Program. During school phase, students pay the same tuition and fees as regularly enrolled students. Work phase students who are assigned to campus or nearby off-campus workstation pay the student health fee and/or the student activity fee. Students receiving academic credit during a work phase will also pay applicable tuition.

**RESIDENT, NONRESIDENT STATUS**

Resident or nonresident status is determined in accordance to a uniform definition established for all New Mexico institutions by the Commission on Higher Education, State of New Mexico. The NMSU Registrar's Office administers residency.

Members of the Armed Forces, their spouses and minor children, not otherwise entitled to claim residency, are eligible for tuition payment at the resident student rates upon presentation of a certification from their commanding officer of assignment to active duty within New Mexico. Certification is required upon initial registration.

Information on the following programs may be obtained from the Office of Admissions:

- Residents of Texas who reside in Texas within 135 miles of the NMSU-Main Campus may be eligible for a special tuition rate for the main campus only.
- All enrolled members of the Navajo Tribe who reside on the Navajo Reservation, as certified by the Navajo Department of Higher Education, will be assessed in-state tuition rates at all times.
- The Western Undergraduate Exchange program (WUE ) allows students in western states to enroll in four-year college programs at the reduced tuition rate of 150 percent of the institution's regular resident tuition.

Students interested in dentistry, veterinary medicine, occupational therapy, optometry, osteopathy, podiatry, forestry, graduate library studies, graduate nursing education, and public health should see the paragraph on Western Interstate Commission for Higher Education in the "Student Services" section.

#### VETERAN STUDENTS

Tuition and fees of students enrolled under Public Law 815 will be paid by the Veterans' Administration under contract with the university. Tuition and fees of students enrolled under Public Law 550 or 634 are payable to the university by the student in the same manner as a nonveteran student.

#### STUDENT ACCIDENT AND SICKNESS INSURANCE

All full-time students may purchase an additional accident and sickness policy to supplement the Student Health Center service. Part-time students enrolled for 6 or more credits may purchase the additional accident and sickness policy provided they have paid the health fee.

## FINANCIAL AID

The mission of the Office of Student Financial Aid and Scholarship Services is to improve access to higher education by providing comprehensive financial assistance and information to all students and the NMSU community. NMSU, the federal government, and the state of New Mexico all contribute to assist students and their families in pursuing higher education.

The financial aid office administers a broad spectrum of loans, grants, jobs, and scholarships in an attempt to meet the financial needs of the university's students.

The Office of Student Financial Aid and Scholarship Services awards financial aid to students according to their individual needs. Parents of students are expected to contribute to their child's education according to their ability, taking into account their income, assets, number of dependents, and other relevant information. Students themselves are expected to contribute from their own assets and earnings, including appropriate borrowing against future income. All information provided to the Office of Student Financial Aid is regarded as confidential.

Students applying for financial aid complete a FAFSA designed to determine, in accordance with state and federal guidelines, the difference between what the student or family is expected to contribute and the cost of attending NMSU. Among the factors that determine the family's expected contribution are (1) annual adjusted gross income as reported to the Internal Revenue Service; (2) savings, stocks, or bonds; (3) other assets in the form of a business, farm, or real estate; (4) nontaxable income and benefits; and (5) student's prior year income and assets.

Students applying for financial aid should complete a FAFSA available at NMSU campus or by visiting <http://fa.nmsu.edu> or [www.fafsa.ed.gov/](http://www.fafsa.ed.gov/).

Please refer to the NMSU Financial Aid web site for more information on financial aid available in the financial aid office. A complete listing of programs and policies is available at <http://fa.nmsu.edu>.

#### General Eligibility Requirements

To receive financial aid you must

- Have financial need, except for some loan and work-study programs.
- Have a high school diploma or a General Education Development (GED) Certificate, pass a test approved by the U.S. Department of Education, meet other standards your state establishes that are approved by the U.S. Department of Education, or complete a high school education in a home school setting that is treated as a home school or private school under state law. See your financial aid administrator for more information.

- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program. (You may not receive aid for correspondence or telecommunications courses unless they are part of an associate's, bachelor's, or graduate degree program.)
- Be a U.S. citizen or eligible noncitizen (state funded scholarships are available to undocumented students.)
- Have a valid Social Security number. If you don't have a Social Security number, you can find out more about applying for one at [www.ssa.gov](http://www.ssa.gov).
- Make satisfactory academic progress.
- Sign a statement on the FAFSA certifying that you will use federal student aid only for educational purposes.
- Sign a statement on the FAFSA certifying that you are not in default on a federal student loan and that you do not owe money back on a federal student grant.
- Register with the Selective Service, if required.

#### Sources of Financial Aid

**Grants**—The foundation for financial aid is the Federal Pell Grant, a federal grant available to undergraduate students with documented financial need. Pell Grants range from \$400 to \$4,050, though these figures are subject to change each year. If a Pell Grant is insufficient to pay educational expenses, the student may be eligible to receive other types of aid, including a Federal Supplemental Educational Opportunity Grant or Leveraging Education Assistance Partnership Program Grant. These grants are awarded to undergraduate students who show exceptional financial need. Typically, all three types of grants do not have to be repaid.

**Loans**—Available to undergraduate and graduate students with financial need, Federal Perkins Loans are long-term, low-interest loans that must be repaid to the university according to federal guidelines. Repayment begins six or nine months after graduation or after enrollment drops below 6 credits.

Subsidized and unsubsidized Federal Stafford Loans are need-based, long-term loans available to undergraduate and graduate students. Students receiving a subsidized or unsubsidized Federal Stafford loan or a Perkins, must complete a debt-management session before NMSU will issue a check. In addition, students must complete an exit interview upon graduation or withdrawal from the university. Repayment of a Stafford loan begins six months after graduation or six months after enrollment drops below 6 credits. The interest rate is variable but will not exceed 8.25%. More information will be available at the time the loan is made.

**Work-Study Programs**—The Federal Work-Study Program provides employment opportunities for selected undergraduate and graduate students with demonstrated financial need. The New Mexico Work-Study Program also provides employment opportunities for students; however, only New Mexico residents are eligible to participate in the program.

For more information on the U.S. Department of Education student aid programs, go to [www.ed.gov/prog\\_info/SFA/StudentGuide](http://www.ed.gov/prog_info/SFA/StudentGuide) (for financial aid) or see the NMSU Financial Aid web site at <http://fa.nmsu.edu>.

#### Awards

All financial aid awards are based on information provided by the student and parents, availability of funds, and eligibility requirements. Any award may be revised based on changes in enrollment, cost of attendance, family contribution, or failure to meet satisfactory academic progress. Withdrawals or reductions in enrollment may affect an award or any future awards. Financial Aid will not pay for audited courses or some repeats.

#### Scholarships and Other Aid

State, institutional, and federal scholarships may also be available. Amounts, deadlines and eligibility requirements vary. For more information, contact the Office of Student Financial Aid and Scholarship Services or visit the university's scholarship web site at <http://fa.nmsu.edu/sch>.

Many students finance part of their education with scholarships, which may be awarded for academic achievement, special skills, talent, and/or because of the recipient's financial need.

#### Major Scholarships for Entering Freshmen 2006

For consideration, students must be admitted (tentative or final) to NMSU (main campus) by March 1, 2006 and meet eligibility criteria at that time. Students must enroll in the first regular semester directly following high school graduation. A student is required to be a New Mexico resident and a New Mexico high school graduate or New Mexico GED recipient (except for the Out-of-State Scholarship). Recipients must enroll in at least 12 valid credit hours (full-time) of bachelor's degree-seeking courses offered at the Las Cru-